

EXAMPLE

REFERENCE CHECK

APPLICANT**Joe Bloggs**.....

Character Reference	
Employer Reference	yes
Last job Reference	yes
Present job Reference	

Company name:

Contact name and position

FRESCO SUPERMARKET	John Fields. Manager
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Phone number:

E-mail address:

01230 998877	hr@fresco.com
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Comments:

John Fields has confirmed that Joe was a conscientious worker, was a good time keeper and valuable team member

Date: ...**26TH January 2007**... Verified by : **Jana Banas-Recruitment Consultant**

Signature:*Jana Banas*.....